



WINTER BLAST

**LEADER'S
TOOLKIT**

TABLE OF CONTENTS

Letter to Youth Leaders	3
Updating Group Numbers and Payments	5
Dates to Note	6
Camp Judson's Contact Info	6
Tentative Schedule	7
Friday Night Checklist	8
Group Checklist	9
Individual Registrations & Release Forms	11
Winter Blast Individual Registration Instructions	12
Leader Safety Form	13
Important Reminders	14
Food Allergies/Dietary Restrictions	15
What to Bring (Ready to Copy!)	16

DEAR YOUTH LEADER,

We are so excited to have you and your students joining us for **Winter Blast 2023!** We anticipate that God will move in tremendous ways during these coming weekends.

Designed to be more than just a weekend full of excitement, our Winter Blast program is crafted to provide an experience that draws students (and leaders) into a deeper relationship with God.

This packet contains all of the information and documentation that you will need prior to your group's arrival at Camp Judson. **Please give it a thorough read-through.**

If you are a returning leader, please note that we are now collecting your students' and leaders' permission forms (including your own) digitally. This will minimize the amount of paperwork that you as the group leader have to distribute and then collect from parents – and make things easier for you! See page 11 for details.

Your success is our success. If you need something, have a question, or want to suggest a way that we can better serve your church and fellow youth workers, we would love to hear from you. It is our joy to serve you in this process. We will take care of the details so that you can focus on what you love—connecting with and discipling your students.

We've created downloadable resources for you to promote your Winter Blast weekend. Check out campjudson.com/winterblast for resources to share with your students and their friends.

Can't wait to serve you!

The Camp Judson Staff

Your responsibilities as a group leader fall into these basic categories:

Spiritual

- Pray that God would show you the students He has for you to bring to Winter Blast with your group.
- Challenge your students to reach out to those God would have **them** invite.
- Be a model of Christian character. (Your kids do what you do, not necessarily what you say.)
- Be sensitive to the spiritual needs of your group and those around you.
- Be ready to pray with your students and participate in conversations with them throughout the weekend.
- Be open to whatever God would do in your own life.

Relational

- Make the first move in initiating conversations.
- Learn to listen. Teach how to listen by your example.
- Follow Camp Judson rules and enforce them gently but firmly with your students.
- If you must discipline, do it privately.

General

- Be prepared for check-in when you arrive! Refer to the **Friday Night Checklist** (p. 8) to make sure you are ready and don't get hung up in the check-in line for too long.
- Help with crowd control. Leaders stay in the cabins with their youth groups. It is your responsibility to settle your group down at night. Assist at meals and at meetings by making sure your students are all present and on time.
- Monitor and/or dispense your students' prescription medications or other medical needs. There is not a nurse on-site during our Winter Blast weekends.
- Participate in activities (enthusiastically, please)!
- Get involved . . . **YOU** make a difference!

Please be sure you share these responsibilities with each of your leaders and make sure they understand their roles.

UPDATING GROUP NUMBERS & PAYMENTS

Please read through this page carefully—following the instructions given will help you to include as many students as possible while avoiding any unnecessary non-refundable deposits.

In an attempt to clarify the process of reporting group numbers and making Winter Blast payments, we have broken the process down into four stages. The following chart describes the four stages and states any actions you need to take at each stage.

Stage 1: Deposit Due
We ask that you send in a \$10/person deposit to reserve your group's spot for Winter Blast. This deposit should be received within 7 days of your registration date.
Stage 2: Phase I of Group Numbers Due
<p>Six (6) weeks out from your retreat we ask you to give us your best estimate of how many people will be attending (students AND leaders). The number you give us is your best guess—it can go up (as long as space allows) or down. Note that if you later drop more than 20% of this number you give, the spots dropped beyond that 20% will result in non-refundable deposits.</p> <p><i>Example: You register with 40. You can drop up to 8 spots (20% of 40) without any financial penalty. If you drop 10, it will result in 2 non-refundable deposits of \$10 each, or \$50 total.</i></p>
Stage 3: Phase II of Group Numbers and \$50/Person Due
<p>Four (4) weeks out from your retreat we ask you to update us on your expected numbers and have sent to us \$50 for each person who will be part of your group. Please give us the most exact number you are able so that we can determine if we have space to add any campers/groups who are on the waitlist. You may still increase (if space allows) or decrease numbers after this date, but all dropped spots after this date result in non-refundable deposits, even if they are within 20% of the Phase I number.</p>
Stage 4: Final Payment Due at Check-In
Final payment for your group is due at check-in when you arrive on Friday night. The final balance owed will be determined by the exact number of people you actually bring (as this often changes last minute). The easiest way to pay is to bring a blank check and to fill it in at check-in. If you must bring an already-written check, try to bring a card to pay for any possible additional payments. If your check is written for more than is due, we will write you a refund check the following week.

DATES TO NOTE

Use the following chart to see when each stage occurs for the specific weekend you are signed up for:

WINTER BLAST DATES	Stage 1: DEPOSIT DUE	Stage 2: PHASE 1 OF GROUP NUMBERS DUE	Stage 3: PHASE 2 OF GROUP NUMBERS AND \$50/PP DUE	Stage 4:
WB1 Feb 3-5	7 days after reg.	Thu, Dec 22	Fri, Jan 7	Fri, Feb 3
WB2 Feb 10-12	7 days after reg.	Thu, Dec 29	Fri, Jan 13	Fri, Feb 10

Group number updates and payments are due at 5 pm on the days listed above.

CAMP JUDSON'S CONTACT INFO

Again, if you have any questions about any of these policies, or simply any suggestions on how we can serve you better, please don't hesitate to contact us!

Phone Number: 814-922-3834

Email: judson@campjudson.com

Fax: 814-474-6016

WINTER BLAST

2023 TENTATIVE SCHEDULE

Friday

7:00	Check-In/Get Settled
8:00	Mixer Games
8:45	Session 1
9:45	Snack
11:30	Lights Out

Saturday

8:30	Breakfast
9:30	Session 2
11:00	Large Group Activity
12:30	Lunch
1:30	Free Time/Activities
4:30	Group Game
5:30	Dinner
6:30	Session 3
7:30	Small Groups by Youth Group
8:30	Large Group Game
9:30	Snack
10:00	Late Night
11:30	Lights Out

Sunday

8:30	Breakfast
9:30	Session 4
10:45	Large Group Activity
11:30	Small Groups by Youth Group
12:00	Lunch
1:00	Head Home

WINTER BLAST

FRIDAY NIGHT CHECKLIST!

This checklist gives all of the items you'll need for check-in on Friday night. The only form that you need to send us prior to your retreat is a copy of your group's insurance.

Group Checklist

Needs to be filled out with every attendee's name (campers AND leaders), and each attendee needs to be labelled as leader/camper and male/female.

Leader Safety Form

We must have a copy of this form signed by you, the main group leader, acknowledging that all of your adult leaders have been approved by you to serve for the weekend. (The form is found on page 13 of this packet)

Payment

PLEASE NOTE: For checks, please use checks from your church or youth leader. For a variety of reasons, we strongly discourage individual checks from families.

Car

We ask that all groups keep at least one vehicle on site over the weekend in case any non-emergency or emergency situations requiring a vehicle come up.

GROUP CHECKLIST

This form must be completed & turned in at check-in.

Group Name: _____

City: _____

Leader's Name: _____ Total # in Group: _____

Is this the first time this group has been to Winter Blast? Circle: Yes/No

Name (List all campers and leaders. Please write legibly.)	Leader (L) Camper (C)	Male (M) Female (F)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		

Name (List all campers and leaders. Please write legibly.)	Leader (L) Camper (C)	Male (M) Female (F)
16.		
17.		
18.		
19.		
20.		
21.		
22.		
23.		
24.		
25.		
26.		
27.		
28.		
29.		
30.		
31.		
32.		
33.		
34.		

INDIVIDUAL REGISTRATIONS & RELEASE FORMS

In an effort to cut down on the amount of paperwork that you as the leader have to distribute and collect, we are launching online individual registrations for Winter Blast. Rather than having every student and leader fill out a paper Permission & Release Form, which then must be collected and kept safe until check-in on Friday night, all of this info will now be gathered through Camp Judson's online registration platform. As each person fills out their form, they will be required to select which church/group they are attending with.

It is our hope that each student and leader will connect with you as the main group leader to let you know that they have registered through our site. (There are instructions on the registration page asking them to do so.) In this way, we hope that you can still easily keep track of who is attending with your group.

On top of this, we plan to pull reports before your Phase I and II dates and as your weekend approaches to inform you who is signed up with your church. This will allow you to easily see who has told you they are coming but has not officially registered, who is registered that never told you they were interested in coming, etc.

NO PAYMENT will be collected through this individual registration process. Please check out p. 5 for the info on payments.

To register yourself (yes, even you!), simply go to campjudson.com/winterblast. Your email should already be in our database, so you can simply select the "Forgot your login information" link the first time you log in. Your co-leaders and parents/campers will register in the same way.

Step-by-step instructions that each individual attending with your group will need to follow are on the following page and can also be found on the Winter Blast page at campjudson.com/winterblast.

INDIVIDUAL REGISTRATION INSTRUCTIONS

All attendees (campers AND leaders, including you!) must claim their spot with your group by submitting an individual registration at www.campjudson.com/winterblast Beginning a month before your retreat, we will send you a weekly list of who has signed up for Winter Blast with your group. (You can also reach out to us for a current list at any time. Just email or call us!) If you need the contact information for your group attendees, just let us know and we can pass that information on to you without you having to collect it yourself.

Please note that your group's number of reserved spots is based off of our communication with you as the group leader. If you reserve 20 spots for your group and 25 individuals register, you still only have 20 spots available. If you need to change the number of attendees expected with your group (up or down), please contact our office directly. All number changes and payments must go through you, the main group leader.

Winter Blast Individual Registration Instructions

How to Log In:

1. Go to www.campjudson.com/winterblast and click on the "Register an Individual" button.
2. Create an account or log in.
 - a. New Camp Judson Attendees – create an account using the "New User Sign Up" box.
 - b. Previous Camp Judson Attendees – log into your family's account you're your email and password. Use the "Reset Password" link if you do not know your password or contact Camp Judson if you do not know which email address is associated with your account.

*NOTE: If you are a student registering yourself, your login email must be one of your parents'/guardians' email addresses to correctly access your family's account.

How to Register

1. Under the "Start a New Registration" section, click the blue "Start Application" button under Winter Blast.
2. Once into the season, simply follow the step-by-step instructions. (Note that if you are registering multiple family members, some identical steps will be required for each person. This is correct.)
3. When successfully finished, you will see a confirmation screen and will receive a confirmation email.
4. Once you have completed your registration, please let your main group leader know so that they can make sure you keep you in the loop as your Winter Blast session approaches.

Need your login info or have questions?

Contact Camp Judson at judson@campjudson.com or (814) 922-3834

WINTER BLAST

LEADER SAFETY FORM

One of Camp Judson’s main areas of concern is the safety of guests and campers—whether emotional, physical, or spiritual. We ask that you, as your group’s main leader, help us make Camp Judson a safe place for campers to experience transformative life experiences by thoroughly screening your leaders.

By signing below, you acknowledge that you have assessed your group’s adult leaders for Winter Blast 2023 and that they have all been approved to serve in youth ministry according to your church’s safety practices, which may include an interview, reference checks, and/or a background check, and that your volunteers have all clearances to work with teens required by the state your church is located in.

Group Leader’s Name (Printed)

Group Name

Group Leader’s Signature

Date

IMPORTANT REMINDERS

Permission Slips

We cannot accept church or youth group permission forms. ALL attendees (campers and leaders) must fill out the Camp Judson Information/Permission & Release Form that is a part of the Winter Blast individual registration (new for 2022). You will no longer need to distribute and collect paper permission slips to turn in to Camp Judson. The digital registration/form can be found at campjudson.com/winterblast.

Payments

We are to asking all churches, if possible, to pay by check. This helps keep credit card fees and the cost of camp as low as possible. When paying by check, please use checks from your church or youth leaders. Checks from individual campers' families are discouraged.

Car

If your church is planning to use group transportation (such as a bus), we ask that you still bring at least one vehicle for transportation during the weekend for non-emergency and emergency situations.

Pranks

Camp Judson is not what we call a "Prank Camp." Pranks are a distraction from the program and take the focus away from the ministry that is happening. We are praying for changed lives and our simple request is that you help us in discouraging pranks amongst your group.

Packing List

Students and parents often ask for a packing list for Winter Blast. A sample packing list can be found on the Winter Blast page at campjudson.com/winterblast. There is also a reproducible packing list included on the last page of this packet.

FOOD ALLERGIES/DIETARY RESTRICTIONS

If anyone in your group (student or leader) has an allergy that limits what they can eat, please let us know by contacting the camp office at (814) 922-3834 or judson@campjudson.com so that we can work out suitable meals or to arrange storage if there is a need to bring their own prepared food.

While we make every effort to accommodate special diets and food allergies, we cannot guarantee that our facility is completely free of any particular food or allergen.

DON'T FORGET TO BRING...

- Clothes for snow/cold (winter boots, gloves, coat, hat, snow pants, etc)
- Clothes for inside (Jeans/sweatpants/etc, t-shirts, sweatshirts, sneakers)
- Bedding, sleeping bag, pillow
- Bath towel and hand towel
- Toiletries (shampoo, toothbrush, toothpaste, soap, deodorant, etc)
- Bible, notebook, pen
- Spending money for Camp Store, Vending Machines



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